

**No. 22/06/2021-1GS-III**  
**HARYANA GOVERNMENT**  
**GENERAL ADMINISTRATION DEPARTMENT**  
**(General Services-III Branch)**

**Dated: Chandigarh the 25th March, 2022.**

To

1. All the Administrative Secretaries to Govt. Haryana.
2. All the Heads of Departments in the State of Haryana,
3. All the Managing Directors of Boards/Corporations in the State of Haryana.
4. All the Divisional Commissioners in Haryana.
5. The Registrar General, Punjab and Haryana High Court, Chandigarh,
6. The Registrar of all the Universities in the State of Haryana.
7. All the Deputy Commissioners in the State of Haryana.

**Subject: Age for entry into Government service or to compete for regular recruitment and relaxation in age under various circumstances.**

Sir/Madam,

I am directed to invite your attention to Government instructions of even number dated 03.02.2021 and to say that lower and upper age limit and relaxation in age under various circumstances shall now be admissible as under :-

- (I) Save as otherwise provided in any Service Rules/Service Bye-laws/Act/Instructions already applicable to the employees of any Department/Board/Corporation etc. of Haryana Government, the lower age limit shall not be less than 18 years for entry into Government service and the upper age limit shall be 42 years. However, where the lower age limit is already more than 18 years and/or upper age limit is less than or more than 42 years in any Service Rules/Service Bye-laws/Act etc. applicable for recruitment to a particular post/service in the respective Department/ Board/Corporation etc. due to nature of duties and/or essential qualification for entry into Government service, the Dept/Board/Corporation it shall be the prerogative of the department to keep it same or to change. In case of change the department shall take approval of CM, CS, FD, LR etc. at their own level.
- (II) Where the upper age limit is 42 years without any relaxation in age the same shall not exceed 52 years for the applicants who are entitled to get the benefit of relaxation in age of one or more categories under various circumstances mentioned below :-

Sr. No.	Categories where relaxation is admissible	No. of years of relaxation
(i)	<b>Scheduled Castes.</b>	5 years' relaxation in age
(ii)	<b>Backward Classes.</b>	5 years' relaxation in age
(iii)	<b>Disabled persons who covered under the Rights of Persons with Disabilities Act, 2016.</b>	(i) 10 years' relaxation in age (+5 years if PwD applicant belongs to S/Caste, S/Tribe, B/Classes, EWS Category) subject to maximum 52 years, for Group C & D Posts, and also for Group A & B Posts where recruitment is made otherwise than through open competitive examination.

		<p>(ii) 5 years' relaxation in age (+5 years if PwD applicant belongs to S/Caste, S/Tribe, B/Classes, EWS Category (subject to maximum 52 years) for Group A &amp; B posts where recruitment is made through open competitive examination.</p> <p>Note.— Relaxation in age limit shall be applicable irrespective of the fact whether the post is reserved for PwD or not, provided the post is identified suitable for persons with disabilities.</p>
(iv)	<b>Group C posts of Police Personnel and Prisons Personnel (e.g. Constable, ASI) where upper age limit is less than 42 years.</b>	5 years' relaxation in age to S/Caste, B/Classes and applicants of Economically Weaker Sections (EWS) only. However, relaxation to Ex-servicemen as per rules of Police or Prisons Department, Haryana.
(v)	<b>Wives of military personnel who are disabled while in military service;</b>	5 years' relaxation in age
(vi)	<b>Widowed or legally divorced women;</b>	5 years' relaxation in age
(vii)	<b>Judicially separated women residing separately for more than two years from the date as prescribed for the purpose of age for applicants of other categories.</b>	5 years' relaxation in age
(viii)	<b>Unmarried women.</b>	5 years' relaxation in age
(ix)	<b>Ex-serviceman including Short Service Commissioned Officers and Emergency Commissioned Officers.</b>	<p>Relaxation in age to the extent of his military service added by three years provided—</p> <p>(a) he has rendered continuous military service for a period of not less than six months before his release; and</p> <p>(b) he was released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.</p>
(x)	<b>Persons who have already worked or presently working on adhoc/contract/work-charged/ daily wages basis in any Department/ Board/</b>	Relaxation in age equal to the number of completed years only on equivalent post on adhoc/ contract/work-charged/ daily wages basis excluding the period of break, if any, including any other age relaxation admissible, if any, subject to maximum age of 52 years and also subject to the condition that if once a person has been appointed on regular basis in any Department/ Board/Corporation etc. of Haryana

<b>Corporation of Haryana Government including Government-aided Institutions under Haryana Government.</b>	Government with the benefit of relaxation in age he will not be entitled to avail the same again for any subsequent appointment.
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**Note 1.—** For appointment of an ex-serviceman to a post of Group A, B, C or D, his age will be calculated keeping in view the actual age minus (actual period of military service plus upto three years of break, if any, between military and civil service). If the resultant age does not exceed the maximum age limit, including the number of years of any other relaxation in age admissible to him, prescribed for the post for which he is seeking appointment he shall be deemed to satisfy the condition regarding age limit.

**Note 2.—** The upper age limit of an applicant of any category (except Ex-servicemen) shall not exceed 52 years who is entitled to avail the benefit of relaxation in age of one or more of the categories mentioned above.

**Note 3.—** The experience certificate(s) of equivalent post issued by the Appointing Authority of respective Department/Department/Board/ Corporation/ Government-aided Institutions only shall be valid. Before grant of benefit of relaxation in age, the experience certificate(s) shall be got verified by the HPSC/HSSC from the concerned Appointing Authority(ties).

3. Until necessary amendment is made in the rules by the Finance Department, these instructions shall be applicable with immediate effect instead of the provision which exists in Rule 22 of the Haryana Civil Services (General) Rules, 2016 and in any instructions issued Government prior to these instructions.

4. These instructions may please be brought to the notice of all concerned.

Yours faithfully,

*Tilak Ray*

Superintendent General Services-III,  
for Chief Secretary to Government Haryana.

Endst. No. 22/06/2021-1GS-III

Dated: Chandigarh, the 25th March, 2022

A copy is forwarded to the following for information and necessary action :-

- (i) Additional Chief Secretary to Government Haryana, Finance Department (FR-I Branch) with the request to make necessary amendment in Rule 22 of the Haryana Civil Services (General) Rules, 2016.
- (ii) Secretary, Haryana Public Service Commission w.r.t. their letter No. Exam/7/2020/5829, dated 22.12.2020.
- (iii) Secretary, Haryana Staff Selection Commission.

*Tilak Ray*

Superintendent General Services-III,  
for Chief Secretary to Government Haryana.

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