



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	Chhotu Ram Kisan College, Jind
• Name of the Head of the institution	Dr. Kulbir Singh Redhu
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01681225199
• Mobile No:	9416268357
• Registered e-mail	principalcrkcjind@gmail.com
• Alternate e-mail	ksredhu7@gmail.com
• Address	Near Patiala Chowk, Railway Road, Jind
• City/Town	Jind
• State/UT	Haryana
• Pin Code	126102
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Chaudhary Ranbir Singh University, Jind				
• Name of the IQAC Coordinator	Dr. Jagbir Singh				
• Phone No.	01681225199				
• Alternate phone No.	9416268357				
• Mobile	9467135200				
• IQAC e-mail address	iqaccrkcjind@gmail.com				
• Alternate e-mail address	principalcrkcjind@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://crkcjind.org/uploads/CRKC-AQAR-2022-23.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.crkcyjind.org/uploads/academic-calender-2023-24.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.16	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			05/12/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Various Administrative Committees and Cells were formed like Admission Committee, Time Table Committee, NSS, Red Cross Club, Anti Ragging etc.	
Organisation of activities related to Law, Constitution, Human Values, Health and Hygiene and Environmental Awareness.	
Implementation of Curricular Activities like Submission of Class tests and Assignments. Solution of students' grievances.	
Purchasing of Equipments for three ICT Enabled Class Rooms.	
Career Counselling and workshops were organised for outgoing students. Parents- Teachers Meetings were held and NSS unit of the college adopted a village for Health and Hygiene works.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Various Cells, Clubs, Academic and Administrative Committees to be constituted	Various Cells, Clubs, Academic and Administrative Committees like Youth and Red Cross Club, SC and BC Cell, UGC Committee, Legal Literacy Club, Alumni Association, Electoral Literacy Club, Entrepreneur and Development Club, Eco Club, Red

	Ribbon Club, Advisory Committee, Admission Committee, Grievance Redressal Committee, Cultural Committee, Construction Committee, Electricity Committee, Sanitation and Water Supply Committee, Time Table Committee etc. were constituted
Various Commemorative and National Days to be celebrated for developing patriotism and awareness among students	Flag Hoisting on Independence and Republic Day, Celebration of Sir Chhotu Ram Jayanti, Hindi Diwas, Van Mahotsav and Awareness Rally on De-worming Day
Co-curricular and Social Activities to be organised for inculcating holistic development of students	Various Co-curricular activities like 16- Day theatre workshop, Talent Search Competition, Health Awareness Camp, Female hygiene Awareness lecture, Parents- Teachers Meeting, Female Safety during Travelling awareness lecture and awareness about the Relevance of Dial 112, Campus Placement Drive, Cyber Crime and Security awareness programme, Awareness rally among voters etc. were organized during the academic session and Voter Helpdesk was established
Some Smart Class Rooms to be established	Three Smart Class Rooms were established by installing 3 interactive panels
To register Alumni Association	Alumni Association was registered as per Firm and Society Act, 2012
A Village to be adopted by NSS Unit of the college	Sunder Nagar Colony of the Jind City was adopted by the NSS Unit of the college
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	31/01/2024

15. Multidisciplinary / interdisciplinary

The College is affiliated to Chaudhary Ranbir Singh University, Jind which implemented NEP 2020 in its affiliated colleges and UTDs from the current session i.e. 2023-24. There are various multidisciplinary courses in the main curriculum of the degree courses as our college introduced these multidisciplinary courses to the undergraduate streams i.e. BA and B.Com I. These courses combine diverse perspectives to provide a comprehensive view of complex issues along with inculcating the ability to connect seemingly divergent and unrelated concepts among students. They also enhance critical thinking and equip the students for achieving better career opportunities. In this series, our college introduced various multidisciplinary courses for the betterment of the students so that the targeted goals may be achieved. The amalgam of the subjects pertaining to Arts and Commerce streams would be really beneficial for the students of both streams. The list of Multidisciplinary subjects is enumerated: Multidisciplinary for Arts: 1. Business Organisation 2. Banking Insurance
Multidisciplinary for Commerce: 1. Indian Polity 2. Indian Constitution

16. Academic bank of credits (ABC):

Digitalization is the key component of NEP 2020. Academic Bank of Credits/ ABC is a digital storehouse of Academic Credits earned by students. The undergraduate students of BA and B.Com 1st got themselves registered with ABC by creating ABC IDs on their Digilocker accounts.

17. Skill development:

Skill development courses play the decisive and defining role in enhancing the capabilities and abilities of students for acquiring competitiveness, productivity and employability. For Skill development among students the college introduced various courses viz. List of Skill Enhancement courses (SEC) for BA and B.Com: 1.

Basic IT Tools 2. Computer Programming in C++ 3. Computer Aided Cartography 4. Business Communication

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College hosts Hawan at the commencement of the session, on the eve of Sir Chhotu Ram Jayanti or Basant Panchami, besides, on certain other occasions. The purpose of the hawan is to inculcate traditional values and India's vedic culture among students. Sanskrit is an elective subject offered by the College and Hindi is a compulsory course. Students are also encouraged to take part in various activities that promote the Indian Knowledge System. Sanskrit syllabi develop proficiency in analyzing and appreciating various genres, including Sanskrit epics, drama and poetry and providing deep knowledge of significant works such as Raghuvanshum, Kiratarjuniyam, Svapnavasavadattam, Abhigyanshakuntalam and others among students. It provides holistic knowledge of Vedic literature, Ramayana, Mahabharata, Puranas and Jatak Mala and Interpretation of these texts in historical, cultural and philosophical contexts. English syllabi enable the students to comprehend the rich Indian culture through short stories.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College provides Outcome based education as without achieving the outcomes the whole process of education would be lopsided. Realising the relevance of outcome oriented education, outcomes of all courses and programmes have already been displayed on the College website.

20.Distance education/online education:

College campus is fully Wi-Fi and students are able to access the contents related to their study from internet. Whatsapp groups are created to share the important information like date-sheets, Notices, Syllabus, PDFs, PPTs and contents related to curriculum. Some of the teachers provide online contents on Youtube and Whatsapp. When there is no feasibility of Physical Classes, all the teachers delivers their classes through online mode of education like Zoom, Google Meet, Whatsapp video call.

Extended Profile

1.Programme

1.1

2

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 700

Number of students during the year

File Description	Documents
Data Template	View File

2.2 231

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 273

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 25

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 36

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	2
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	700
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	231
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	273
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	25
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	36
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	28
Total number of Classrooms and Seminar halls	
4.2	44.00941
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	34
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution adopts the curriculum prepared and assigned by C. R. S University, Jind. The Principal calls meeting of staff members regarding formation of various committees, cells and Academic Calendar. The College develops and deploys action plan for the implementation of curriculum in the following ways:

1. An academic Calendar is designed by the affiliated university and the college adheres to this Academic Calendar. The Course Content is split into two parts according to Semester System. Oddsemesters (July- Dec) Evensemesters (Jan- May)
2. The teachers recommend relevant books besides prescribed books to develop/inculcate reading habits among the students.
3. The institution organizes seminar/extension lectures to provide a platform for the interaction of the students with experts. The students are asked to prepare assignments on different topics in

each subject and in each semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.crkcjind.org/uploads/uni-academic-calendar-2023-24.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A systematic and transparent centralized continuous Internal Evaluation System to assess the students' performance remain throughout the year. The University publishes its academic calendar with the commencement of the academic session. The IQAC of the college prepares its own academic calendar on the basis of university calendar. In both the courses (BA, B.Com) internal assessment is defined according to NEP-2020 norms. This internal assessment is given on the basis of Mid term exams, Class Assignments, Quiz, GD etc in each subject and in each semester. While the internal assessment, for non- NEP classes, is assessed by Class test, Two assignments and Class Attendance and are displayed for the students after checking for their verification of marks given. The internal assessment marks are finally displayed on the college notice to avoid any chance of grievance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.crkcjind.org/uploads/academic-calender-2023-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation

D. Any 1 of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
2	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The College integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability through the curriculum to the students. The programme Human Values and Ethics, introduced under NEP- 2020, besides inculcating human values and ethics also promotes integrated personality and well being, and professional ethics and global citizenship among students. Environmental concerns to every denizen is the need of the hour. So under the series of Value Added Course , the college offers Environmental Studies to every student. This course provides multidisciplinary environmental studies, teaches optimum use of renewable and non renewable natural resources. Some others programmes viz. Economics, Public Administration, Geography, Political Science, Sociology, Health and Physical Education and some programmes of Commerce develop the understanding about various cross-cutting issues pertinent in contemporary scenario like Agriculture and Ecosystem, Mental and Physical concern, Social Equality, Cultural and Biological Diversity, Sustainable growth, Skill Development and developing Economic Perspectives in the lives of new generation.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.crkcjind.org/page/feedbacks/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1440

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

45

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Yes, The College provides special programs for the students based on their learning ability. Learning ability of students is then converted into general two categories one is advanced learner and another is slow learner. Faculty members gave special guidance to students through offline and different online modes whenever required. College has a very good mechanism of identification of student learning levels. These are identified through the mechanism like- Analysis of previous year results, Analysis of Internal tests, Analysis of assignments and Continuous Oral Feedback from the students. Teachers help the slow learners in improving their subjective knowledge by providing special notes and uploading video lectures. Slow learners are being continuously counseled by the concerned teacher for their personal problems. Group study system is also encouraged with the help of the advanced learners. They are motivated to attend the online classes regularly. Institution provides special attention to the advanced learners with advanced information through different Ebooks and E-journals and News Papers. Students are also motivated to participate in offline and online extra- curricular activities.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
700	25

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. It has always been our endeavor to deliver course content using innovative pedagogy methods so that students take interest and they also understand the benefits of knowledge and skills. The college encourages increasing emphasis on student centric methods to enhance their involvement as a part of participative learning and problem solving methodology. For the overall development of students, the needful support is provided through various cells like career counseling cell, placement cell, and many other different clubs formed by respective departments. The class assignments are designed in such a way that every student gets opportunity to test his/ her problem solving ability and share the solutions with others in the class. The student centric teaching is promoted by ensuring the classroom environment to be learner friendly. Students are guided to undertake projects to gain practical experience.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has 6 smart class rooms which are useful to make the topics pertaining to curriculum more effective and interesting. Most of the teachers use smart class rooms frequently. Apart from this, the teachers use ICT enabled other tools in their classes. YOUTUBE channels, EMAIL, WHATSAPP subjectwise and teachrwise groups, ZOOM, GOOGLE MEET are used as platforms to communicate, provide study material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries and share information etc. online using digital platform.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.crkcjind.org/page/itc-enabled-class-rooms/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

299

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluation mechanism is consistent and transparent. The college strictly adheres to the criteria of internal assessment assigned by the parental university i.e. C.R.S. University, Jind wherein, 20% weightage for Non NEP programmes in internal evaluation award given by the subject teachers, whereas it is 30% for NEP-2020 programmes. The weightage of twenty percent of the total marks is awarded on the basis of class tests, class attendance, assignment work as well as general behavior of the students in the classes. The awards of internal assessment for NEP-2020 programmes assigned to the students on the basis of criteria, given by the university, Mid Term Exams, Quiz/ assignments/ Seminars and class representation. The students are made aware of the criterion for the internal assessment in their class rooms. The mentors also make the students aware of their duties and responsibilities and motivate them to score high in internal assessment. Internal assessment award list is displayed

on the notice board for transparency in their internal assessment by each subject teacher. Students having grievances can approach to the concerned teachers for timely redressal. They may also approach the Grievance Redressal Cell if required. It is the responsibility of the this Cell to report the cases of biasness, discrimination and nontransparency to the Principal. The record of class tests and assignments is also maintained by the concerned subject teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination/test in the college has been made mandatory for all the students to get internal evaluation marks. The College grievance redressal committee looks after the grievances related to academic and non academic matters. Grievance Redressal Cell helps the students to approach for general and personal grievances. All the queries or complaints related to examinations are dealt with efficiency. We follow a thoroughly transparent system of exams and assessment. The checked class tests as well as the attendance are shown to each student. If they have any doubt, they can clarify it from the incharge. But at later stage also, if a complaint is filed with the committee immediate attention is paid to it. Any doubt or query raised by students is satisfactorily resolved by the concerned incharge. There is a provision for revaluation of answer sheets at University level. The university constitutes a committee to look into the matter and appropriate measures are taken judicially, transparently and within time limit.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes provide knowledge, skill, abilities and attitudes that students acquire during the period of their graduate course. Our college offers programmes in Arts and Commerce with unique and well defined outcomes. The programme outcomes are asfollowing-

1. Development of their all-around personality to face social, economic and political challenges of the world.
2. Learn and understand the mother tongue as well as foreign language English and use them effectively in the day-today life.
3. Increase in the capability of students to make decisions at personal as well as professional level.
4. The knowledge of costing, marketing, Advertising and Management Accounting will help the students to stand in the organization.
5. Development of leadership quality among them through quality education.
6. Comprehending fundamental concepts and depth of scientific knowledge.
7. Students are tobe made aware about environmental and moral issues by the curriculum.
8. Mechanism of communication: The programme outcomes of various courses are built into the curriculum of each discipline and available on college website. Personal counseling of the student is done as per the need of the students for attainment of outcomes. The outcomes of courses areclearly outlined on the very first day of each academic session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.crkcjind.org/uploads/outcome-all-subjects-nep.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes provide knowledge, skill, abilities and attitudes that students acquire during the period of their undergraduate programmes. Our college offers programmes in Arts and Commerce with unique and well defined outcomes. The programme outcomes are enumerated:

1. Development of students'all-around personality to face social, economic and political challenges of the world.
2. Learn and understand the mother tongue as well as foreign language English and use them effectively inday-to-day life.
3. To enhancethe abilityof students to make decisions at personal as well as professional levels.
4. The knowledge provided to the students helps them to face the challenges in the field of costing, marketing, Advertising and Management Accounting.
5. Development of leadership quality among them through quality education.
6. Comprehending fundamental concepts and depth of scientific knowledge.

Mechanism of communication: The programme outcomes of various courses are built into the curriculum of each discipline and available on college website. Personal counseling of the student is done as per the need of the students so that outcome can be attained. The outcome of courses is clearly outlined on the very first day of each academic session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

158

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.crkcjind.org/uploads/2.6.3.2-annual-report-2023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.crkcjind.org/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In our Institution, the majority of students come from nearby rural areas. The college aims to promote the critical thinking among the students in order to make them independent and self reliant so that they may lead the successful life besides fulfilling all the roles expected by the Society. Our college has dynamic faculty having excellent knowledge in their field, good academic record and research exposure. They always try to inculcate the scientific knowledge, development of entrepreneurial skill, professional attitude in the students by organizing different extra-cocurricular activities and extension activities. These activities are conducted under the banner of NSS, NCC, Women Cell, Legal Cell, Red Ribbon Club, Red Cross, Voter Cell etc. The extension activities conducted by the various cells and departments are as: female hygiene, menatal health and sanitary awareness camps, voter awareness programmes, essay writing, painting and rangoli making competitions on various social and environmental issues, extension lecture on employment and govt. schemes and NSS camps in nearby areas etc. The College aims at holistic development of the students through such activities along with studies. The extension activities organized by the college enhance the students' academic learning experiences and inculcate the values and skills in them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

34

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1972

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution has adequate infrastructure and physical facilities improving the quality of knowledge and makes the teaching learning process effective, efficient and participating. The campus has covered an area of 5 Acres comprising buildings with all modern amenities. It has class rooms with proper ventilation and seminar hall with ICT enabled facilities, wi-fi facility, various laboratories such as Computer labs, Geography Labs, Language Lab etc. equipped with all requisite tools, well enriched library, sports office, yoga room, hygienic wash rooms, Girls common room, separate lawn for girls, administrative block and offices for various cells. The following table shows the number of classrooms, laboratories etc:-

1. Classroom: 28

2. Seminar Hall: 01

3. ICT enabled Class Room: 05

4. Sports Room: 01

5. Library: 01

6. Computer Labs: 02

7. Geography Labs: 02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has made positive efforts to impart adequate facilities for sports, indoor and outdoor games, gymnastics and yoga to our students. Our sports' in charge does his best to bring out the best in the area of sports to motivate students to bring laurels to our institution. Our college has adequate cultural facilities to facilitate the taste of the students in music, dance and other related activities. We have a cultural room for storage and one hall for practice the cultural activities. Faculty and

regular in-charges are there to teach, guide and supervise all the cultural activities. Special guidance is made available to students at specific cultural occasions. Student's participation has been marvelous at the different levels like National, Inter University, State, Zonal and Inter Zonal levels and they have also secured good positions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.crkcjind.org/page/itc-enabled-class-rooms/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.86634

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College has installed the Koha, an Open access Library Automation software recently. Digitalisation of the books is in process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.05900

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution provides IT enabled teaching-learning environment in the campus round the clock. Our campus is upgraded with all the necessary IT facilities time to time. The institution is equipped with 34 computers having required software and antivirus. Faculty members of the institution have also been provided with Computers. The computer lab is powered by UPS and inverter to ensure uninterrupted power supply usage of computers. Scanners, Printers, Xerox facilities are available and faculty members can use these facilities for official purpose. The college campus has Wi-Fi facility and faculty members have full access to Wi-Fi to gain information, carry out research activities. Students can also use Wi-Fi facility under the supervision of their teachers. The college campus is under CCTV surveillance to ensure transparency as well as safety to all students and staff. In order to provide high quality speed of network, the college has 6 Wi-Fi/LAN connection with 5mbps (one) and 30 mbps speed (5).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

44.00941

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution has various committees framed to look after the working and maintenance of physical, academic and support facilities, few of them are as follows: Library Committee, Purchase and Repair committee. They give their suggestions for the proper utilization and up-gradation from time to time.

Academic: The admission policies adhere to the norms prescribed by the Chaudhary Ranbir Singh University with regards to the selection. At the beginning of new session, Head of departments and in charges review the need of addition of new equipments, Upgradation of existing equipments as well as write - off of obsolete equipments followed by annual stock taking and stock verification exercise.

Infrastructure: The student as well as the teaching community is free to use all the facilities available within the campus. An electrician is hired on annual basis to look after day to day complaints. The institution constantly upgrades its IT infrastructure as per the requirements from time to time.

The Library: It follows certain protocol in the usage of books. At the beginning of the first year, each student is issued library cards after collecting their details. New books will be issued to the students only after the previously borrowed books are returned in good condition after fourteen days.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

105

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

18

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A Students Council is constituted for the representation from the students in various administrative, co-curricular and extracurricular activities. There are President, Vice President and members representative from the students in this council.

Organisation of Students Council:

1. Annu (President)
2. Bajrang (Vice- President)
3. Prince (Member)
4. Rinku (Member)
5. Mafi (Member)
6. Jyoti (Member)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association in the college which contributes significantly in Academic and Administrative matters when required. The ideas of the the association imbibe for holistic development of students. As members of the association work in diverse field, so ideas are really important in the contemporary scenario. The constitution of the Alumni Association is enumerated:

- President: Sh. Rajesh Kumar
- Vice President: Sh. Surender
- General Secretary: Dr. Rajpal Singh
- Treasurer: Sh. Sanjay Kharb
- Executive Members:

1. Dr. Kulbir Singh

2. Dr. Rammehar Singh

3. Sh. Akshay

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: -To imbibe work culture and transforming lives and community through learning along with inculcating scientific temperament, moral and ethical values.

Mission: -

- To consider teaching a vocation.
- To teach according to standard of students.
- To establish friendly relation with students.
- To take teaching as a mission .
- To discipline the students.
- To search talent in students.
- To inspire the students.
- To instill humanity.
- To prepare students to face the challenges of rapidly changing society.

File Description	Documents
Paste link for additional information	https://www.crkcjind.org/page/vision-mission-and-objectives/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralized and participative management. The decisions and policies are discussed collectively but the responsibility of implementation is distributed to all from the highest to the lowest according to their profile. The Principal, after consultation with the advisory committee and the final approval of the Administrator, conveys the instructions and policies to faculty members. Duties regarding various administrative, academic, managerial and others activities are allocated to all the faculty members equally. Various committees are formed for smooth and effective working and management. All academic activities are decentralized and decisions are taken on the basis of discussion in the staff meetings. Participative management provides extensive scope for having collaboration among various departments for implementation of the activities in the institution uniformly and as a team.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective institutional plan is developed by the cooperation of teachers, students and administration. In order to formulate the strategy of development and deployment, committees are constituted for every development work. Teachers have to participate in all the institutional plans and whenever needed students and administration are also involved. Students' council of the college is consulted for this purpose. In cultural committee, Sports Committee, students are involved along with teachers. In administrative and financial matters, the Administrator or the Principal may hold the position of Chairperson.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.crkcjind.org/uploads/committee-formation-2023-24.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the institution is comprised of

- 1. The Administrator appointed by Govt. of Haryana
- 2. The Principal
- 3. Teaching staff
- 4. Non teaching staff
- 5. Students.
- 6. Alumni Association

The College has an Internal Quality Assurance Cell (IQAC), which encourages, inspires and keep a track of the various committees like:

1. Important recommendations are taken by Standing Advisory Committee.

2. The affiliating university and Directorate of Higher Education, Haryana regulate admission and examination procedure.

3. Financial accounts are checked and monitored by the Bursar and the Audits of Income and Expenditure are prepared by CA hired.

4. The service rules for Grant-in-aid staff are governed by the Government of Haryana and Service Security act/ university calender.

5. The expert committee chaired by the Principal appoints the temporary staff after advertising the vacant post in the leading Newspapers and on College website.

6. The grievances are resolved by the grievance redressal cell.

7. All the academic and administrative activities are taken by the concerned Administrative committees consisting of one convener along with committee members.

File Description	Documents
Paste link for additional information	https://www.crkcjind.org/uploads/committee-formation-2023-24.pdf
Link to Organogram of the Institution webpage	https://www.crkcjind.org/uploads/OrganogramCRKCJIND.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has effective welfare measures for teaching and non-teaching staff As per University norms and Department of Higher Education rules, the following welfare measures are taken for all teaching staff and non-teaching staff:

1. Six months Maternity leave to permanent teaching staff.
2. Pension to all who are eligible for the benefit.
3. Fee concession in admission for wards of the staff members.

4. Earned leave and Casual leave to all regular staff members as per UGC norms.

5. Free medicine and bed facility for the sick during college hours and in case of emergency help is provided to take them to hospital.

6. Free uniform each year for Servicestaff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a well established Performance Appraisal System for faculty members. Every year they are required to fill the annual confidential report in which they give each information regarding the result of the classes they have taught, application

of new teaching methods in classes, research work during the year including participation, presentation of research papers in National/ International seminars/conferences, publication of research articles and text books; in-service training, extra classes for weak students, contribution in the college activities and in administration as member of different committees, number of days spent in admission, teaching, evaluation, examination work, maintaining cordial relation with administration etc. In addition teachers are required to score a minimum score in API under CAS, 2010 by UGC, spreading over three categories for the promotion. This evaluation is done by IQAC of the college and the same is sent to the University for Approval of senior and selection grade for College Teachers. Afterwards it is approved by Director, Higher Education, Haryana. The performance of part-time teachers is also analyzed critically through result of their classes, their participation in other activities and duties performed as well as by taking feedback from their Head of Department and students. The performance of Non-teaching staff is analyzed on the basis of their intelligence, knowledge of computer, their efficiency in maintaining records and doing all official works efficiently. The regular non-teaching staff is also required to fill ACR to provide details about their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Generally two financial audits are conducted each year i.e. one external and another internal audit. Internal audit is conducted by a competent chartered accountant and the External audit is conducted every year by DGHE, Haryana. Objections of any kind are promptly addressed by presenting the relevant information or document to the auditors. All measurements are taken care to keep transparency in the financial records. Upon meeting the norms, the signed audit report is presented to the college administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal source of the funds for the college are grants from the State Govt. for salary of regular staff, fees collected from the students enrolled in the college, from the rent of the college shops, donations from philanthropists, social and political dignitaries. The institution engages teaching and non-teaching staff members on regular and temporary basis as per requirements/ workload. The Principal and the Administrator monitor the use of funds. The purchase process is initiated by purchase committees which includes senior faculty members as conveners and juniors as members. The quotations are called and after negotiations, purchase orders are placed. The payment is released through online payments/ bank cheques after delivery of respective goods. It is done as per the term and conditions mentioned in purchase order. The bills payments are passed after testing and verification of items. Financial audit is conducted by chartered accountant every financial year to verify the compliance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college conducts regular meetings. During the session five meetings were held to discuss issues pertaining to the academic, administrative and co-curricular activities. With the commencement of the session all the teaching and co-curricular activities have been conducted according to the academic calendar of university, and college prepared by IQAC. The activities related to administration and students- staff support are conducted properly during the academic session. These activities are conducted under the vigilant observation of IQAC of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the process of teaching-learning, it is the primary duty and responsibility of a teacher to introspect. The teachers are advised for self-introspection. Generally, the Principal along with staff on proctorial duty regularly visits class-rooms and students are inquired about the problems they encounter in their teaching-learning process. Class tests, class-discussions, quizzes and class seminars are conducted in classes so that students may get overall progress. Teachers regularly motivate the students for investing extra labour in their studies. Suggestions are always welcomed from retired teachers, old students and alumni for improving teaching learning process. IQAC of the institution works for the holistic growth and enlightenment of students by organising various curricular and co-curricular activities and motivate

maximum students to take part in these activities. All students have mobile numbers of their subjects teachers and students feel free to call the teachers after college hours when they face any problem while doing studies at home. The whole credit goes to IQAC. In this way, C. R. Kisan College, Jind has been consistently working for the improvement of students and upliftment of society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.crkcjind.org/uploads/2.6.3.2-annual-report-2023-24.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is essential for a peaceful and sustainable society. The College promotes gender equity by organizing various sensitization programmes through its various cells, clubs and

committees and also creates an eco-system which is congenial to growth and promotion of inclusive society. Various activities relating to women empowerment and gender sensitization are organised by Women Cell. The Women Cell along with other cells provides free of cost counselling services to the students of the College and takes care of the personal, emotional & mental well-being of the students through group and individual counselling. The College has an Internal Complaint Committee for redressal of the grievances related to Sexual Harassment, if any. The Legal Literacy Cell of the College spreads awareness regarding women rights. The college provides the following facilities:

1. Room for Women Cell adjoining Girls Common Room with Washrooms
2. Girls Common Room with Washrooms and Drinking water
3. Separate Lawn for Girls students
4. CCTV cameras coverage for pathways, Women Cell and Girls Common Rooms
5. Fire Extinguishers
6. Police, Women Helpline and Durga Shakti app contact numbers displayed near women cell and girls common room
7. Special proctorial duties of staff members
8. Anti Harassment and Anti Ranging slogans are written on walls

File Description	Documents
Annual gender sensitization action plan	https://www.crkcjind.org/page/women-cell/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.crkcjind.org/page/women-cell/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

C. Any 2 of the above

power efficient equipment	
File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>1. Solid waste management: There is a proper mechanism for solid waste management in the college. Leafy and organic waste generated by trees is dumped off in the pit dugged in remote corner in college stadium for generation of manure. Solid waste from other sources is collected in containers and put in a municipal truck that comes to carry it. Three separate coloured Dust-bins have been kept in college so that solid, liquid and e-waste could be segregated. Paper waste, Plastics and iron scrapings are auctioned-off to scrapper.</p> <p>2. Liquid waste management: Liquid waste generated from canteen and home science lab is segregated from other wastes and kept in blue dustbin. The municipal trucks meant for liquid waste carries the waste and dispose it off.</p> <p>3. E-waste management: The e-waste is collected separately and then disposed off.</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.crkcjind.org/page/bio-waste-management/
Any other relevant information	View File
<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution</p>	<p>B. Any 3 of the above</p>

system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="86 689 539 757">File Description</th> <th data-bbox="539 689 1445 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 757 539 857">Geo tagged photographs / videos of the facilities</td> <td data-bbox="539 757 1445 857" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 857 539 1003">Policy documents and information brochures on the support to be provided</td> <td data-bbox="539 857 1445 1003" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1003 539 1104">Details of the Software procured for providing the assistance</td> <td data-bbox="539 1003 1445 1104" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1104 539 1171">Any other relevant information</td> <td data-bbox="539 1104 1445 1171" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	View File	Policy documents and information brochures on the support to be provided	No File Uploaded	Details of the Software procured for providing the assistance	No File Uploaded	Any other relevant information	No File Uploaded	
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Any other relevant information	No File Uploaded										
<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>											
<p>To inculcate the feeling of tolerance and harmony towards different languages, culture and religions, social economic and other diversities, the College celebrates all festivals with great enthusiasm, following activities are organised every year:</p> <ol style="list-style-type: none"> 1. Academic session starts with havan. 2. College starts with National Anthem following with Jai Hind inchant by all the staff members and students. 3. The havan was performed on the occasion of Basant Panchami and the birthday of Sir Chhotu Ram. 4. Celebration of Hindi Diwas. 5. Plantation of Sapling on the occassion of Environment day, Van Mahotsava and other national days. 											

6. Celebration of Yoga day.
7. Celebration of Independence day and Republic day.
8. Celebration of Netaji Subhash Chander Jayanti.
9. Celebration of Maharishi Dayanand Saraswati Jayanti.
10. Tribute to Shahidi Diwas was organised.
11. Organisation of 16 day Theatre Workshop.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College made various efforts to sensitize the students regarding national integrity, constitutional obligations i.e values, rights and duties and to eliminate the disparities in the educational system. Our college sensitises students and employees of the institution to the constitutional obligations, values, rights, duties and responsibilities of students by regularly conducting many programmes and activities. World environment Day, International Yoga divas, World literacy Day and birth anniversary of Shaheed Bhagat Singh and Mahatma Gandhi are celebrated regularly.

- Dept. of Political Science and PublicAdministration run courses at UGlevel which include study about the constitutional rights and the duties.
- As per NEP- 2020, in the common pool of subject Value Added Courses (VAC) were introduced in UG classes from the current session. These courses are Human Values and Ethics, Environmental Studies, Sustainable Development Goals etc. which inculcate human values, duties and responsibilities among students.
- There are various activities organised by the college like awareness rallies, Commemorative days and Class Competitions as well as competitions at district and university levels.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded
7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above
File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>The college celebrates national and international commemorative days, events and festivals like Republic Day and Independence Day every year with enthusiasm. Various programmes and activities were organised such as Independence Day, Republic Day, Teachers Day, Hindi Diwas, Netaji Subhash Chandar Bose Jayanti, Basant Panchami, World Happiness Day etc.</p>	

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice- I: Co-curricular Activities:

Our institution organised several Co-curricular activities like 16 day Theatre Workshop, Essay Writing, Rangoli, Poster Making, slogan writing, Poem recitation, song presentation competitions and activities like Yoga, extension lectures on Legal Literacy etc. to enhance skills, build confidence, develop better time management, develop creativity.

Best Practice- II: Addition of ICT Facilities:

During the session, the college added 3 interactive panel of 75" each in three classrooms with android operating system, touch screen display and external PC connectivity. Now the college has 6 ITC enabled classrooms.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Social awareness is the key component in the contemporary scenario of nuclear family where we have the dominance of social media in the mind of young ones instead of the company of grand fathers and mothers who are inevitable for inculcating social, moral and ethical values. That's why, the college tries to instill these

values among students so that they may be aware about their surroundings having consciousness regarding environmental concerns, respect to elders, thinking about nation, believing in the dignity of labour, and ignoring the barriers of caste, creed and religion which lead them to the zenith of transformation where they can convert themselves into real and responsible denizens. The college aims to organise various events which can foster social awareness and responsibility voluntarily develop among students through community involvement programmes. With the help of cultural sensitivity programmes, students can appreciate diverse cultures, traditions and promote value based empathy. The organisation of Parents- Teachers meeting amalgamates educational and familial values in students that lays foundation for social awareness. Female sanitary awareness and mental health checkup, workshop on environmental conservation and nashamukti, essay writing on Dowry System, Female foeticide sprouted the flower of social responsibility and environmental concern among students. There were other activities, pertaining to social awareness, also organised by the college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Preparation of Academic Calender for the session 2024-25
2. Collaboration with Industry/organisations for Students' internship under NEP-2020
3. Organisation of Educational Tours/ Trips for students
4. Planning to hold Alumni Meet
5. Completion of Newly constructed Administrative Hall
6. Renovation/ purchasing of Classroom furniture