YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   CHHOTU RAM KISAN COLLEGE JIND

- Name of the Head of the institution   Dr. Kulbir Singh Redhu

- Designation   Officiating Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   01681 225199

- Mobile No: 9416268357

- Registered e-mail   principalcrkcjind@gmail.com

- Alternate e-mail   ksredhu7@gmail.com

- Address   Near Patiala Chowk, Railway Road, Jind.

- City/Town   Jind

- State/UT   Haryana

- Pin Code   126102

2.Institutional status

- Affiliated / Constitution Colleges   Affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Chaudhary Ranbir Singh University Jind**

- Name of the IQAC Coordinator   **Dr. Jagbir Singh**

- Phone No.   **01681 225199**

- Alternate phone No.   **9416268357**

- Mobile   **9467135200**

- IQAC e-mail address   **principalcrkcjind@gmail.com**

- Alternate e-mail address   **ksredhu7@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.crkcjind.org/uploads/CRKC-AQAR-2021-22.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.crkcjind.org/uploads/Academic_Calendar_2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.16**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC   **05/12/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Regular monitoring of the academic excellency of the students 2. Regular motivation to the teachers for their professional development with participations in offline/online seminars, conferences or courses. 3. Organisation of Inter Zonal Youth Festival 4. Organisation of co-curricular activities in the college campus as the world was coming out of the terror of Covid-19.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Organisation of various extension activities to be held during the session for the holistic development of students 2. Organisation of Blood Donation camp to encourage the human values and cooperation among the students. 3. Academic excellence of the students through submission of assignments and tests 4. Organisation of Inter Zonal Youth Festival in the college campus	1. Through various cells and NSS/NCC many extension lectures, activities and rallies were held with the maximum participation of students.2.Human values and ethics are not only taught in the syllabus but practically cooperative nature is developed among students through such activities like Blood Donation Camps. 3. Timely submissions of internal assessment with taking class tests and assignments with proper display of marks on the college notiice board and the absentees were fined. 4. Inter Zonal Youth Festival was organised successfully.

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	CHHOTU RAM KISAN COLLEGE JIND
• Name of the Head of the institution	Dr. Kulbir Singh Redhu
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
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• Mobile No:	9416268357
• Registered e-mail	principalcrkcjind@gmail.com
• Alternate e-mail	ksredhu7@gmail.com
• Address	Near Patiala Chowk, Railway Road, Jind.
• City/Town	Jind
• State/UT	Haryana
• Pin Code	126102
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• Location	Urban
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• Name of the IQAC Coordinator	Dr. Jagbir Singh

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• if yes, whether it is uploaded in the Institutional website Web link:	https://www.crkcjind.org/uploads/Academic_Calendar_2022-23.pdf

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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**4**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
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• If yes, mention the amount		

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13.Whether the AQAR was placed before	**No**

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	02/03/2023

15.Multidisciplinary / interdisciplinary

nil

16.Academic bank of credits (ABC):

nil

17.Skill development:

nil

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

nil

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

nil

20.Distance education/online education:

nil

Extended Profile

1.Programme

1.1   **2**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **963**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **300**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **19**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **36**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**2**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**963**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**300**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**19**

File Description	Documents
Data Template	[View File](#)

3.2 Number of Sanctioned posts during the year	36

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	28
4.2 Total expenditure excluding salary during the year (INR in lakhs)	49.87,099
4.3 Total number of computers on campus for academic purposes	34

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution follows the procedure of curriculum prepared and assigned by C. R. S University, Jind. The Principal calls meeting of staff members regarding formation of various committees, cells and Academic Calendar. The College develops and deploys action plan for the implementation of curriculum in the following ways: 1. An academic Calendar is designed by the affiliated university and the college adheres to this Academic Calendar. The Course Content is split into two parts according to Semester System. 1st semester (July- Dec) 2nd semester (Jan- May) 2. The teachers recommend relevant books besides prescribed books to develop/inculcate reading habits among the students. 3. The institution organizes seminar/extension lectures to provide a platform for the interaction of the students with experts. The students are asked to prepare assignments on different topics in each subject and in each semester.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.crkcjind.org/uploads/Academic_Calendar_2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

A systematic and transparent centralized continuous Internal Evaluation System to assess the students' performance remainthroughout the year continuously. The University publishes its academic calendar with the commencement of the academic session. The IQAC of the college preparesits own academic calendar on the basis of university calendar. In both the courses 20% of the total marks is counted as internal assessment. This internal assessment is given on the basis of two assignments and a class test in each subject and in each semester. The class tests are returned to the students after checking for their verification of marks given. Assignments are presented as seminars before the class students for fair evaluation of the student. The internal assessment marks are finally displayed on the college notice board so that no chance of grievance may be there.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.crkcjind.org/uploads/Academic_Calendar_2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation	**C. Any 2 of the above**

process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The following efforts are made by the institution to integrate the cross-cutting issues i.e. Gender Sensatisation, Human Values, Environment and sustainability into the curriculum for environmental awareness among the students, at graduation level The subject of Environmental Studies is compulsory. The students cannot get their degree without passing of the paper of Environmental Studies. In rainy season, N.S.S./NCC Units organise tree plantation every year and the volunteers of cadets. also motivate people for plantation during their organised camps in rural areas. Different cells N.S.S/N.C.C/Legal literacy/Red Ribbon/Women Cell arrange lectures by inviting experts from different University/College/Organisations. N.S.S/NCC cells organise Blood Donation Camps every year and the volunteers of NSS/NCC aware people to sustain environment by arranging/organising rallies. For ethical/human values, NCC cadets/ NSS volunteers participate the functions on the occasion of Republic Day/ Independence Day. Human values are the back bone of our society. The subject of Sociology inculcates human values among the students and teacher how to deal with society/how to behave with society. The institute provides gender friendly environment to the students. The institution has no autonomy to plan its curriculum.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.crkcjind.org/page/feedbacks/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1440

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

`349`

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Yes, The College provides special programs for the students based on their learning ability. Learning ability of students is then converted into general two categories one is advanced learner and another is slow learner. Faculty members gave special guidance to students through offline and different online modes due to Covid-19 pandemic in the mid of the session. College has a very good mechanism of identification of student learning levels. These are identified through the mechanism like- Analysis of previous year results, Analysis of Internal tests, Analysis of assignments and Continuous Oral Feedback from the students. Teachers help the slow learners in improving their subjective knowledge by providing special notes and uploading video lectures. Slow learners are being continuously counseled by the concerned teacher for their personal problems. Group study system is also encouraged with the help of the advanced learners. They are motivated to attend the online classes regularly. Institution provides special attention to the advanced learners with advanced information through different E- books and E- journals and News Papers. Students are also motivated to participate in offline and online extra- curricular activities.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
963	**19**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. It has always been our endeavor to deliver course content using innovative pedagogy methods so that students take interest and they also understand the benefits of knowledge and skills. The college encourages increasing emphasis on student centric methods to enhance their involvement as a part of participative learning and problem solving methodology. For the overall development of students, the needful support is provided through various cells like career counseling cell, placement cell, and many other different clubs formed by respective departments. The class assignments are designed in such a way that every student gets opportunity to test his/ her problem solving ability and share the solutions with others in the class. The student centric teaching is promoted by ensuring the classroom environment to be learner friendly. Students are guided to undertake projects to gain practical experience.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use online education resources and social networking sites for effective teaching, and provide enhanced learning experience to the students. Department of computer science helps in the adoption of ICT enabled tools to render e-teaching. YOUTUBE, EMAIL, WHATSAPP subjectwise and teachrwise groups,

ZOOM, GOOGLE MEET are used as platforms to communicate, provide study material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries and share information etc. online using digital platform.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.crkcjind.org/page/itc-enabled-class-rooms/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

314

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluation mechanism has been established in such a way that it is robust, systematic and transparent. The college strictly adhered to the criteria of internal assessment given by our parent University i.e. C.R.S. University, Jind wherein, 20% weightage in internal evaluation award given by the subject teacher. The weightage of twenty percent of the total marks is awarded on the basis of class tests, class attendance, assignment work as well as general behavior of the students in the classes. The students are made aware of the criterion for the internal assessment in their class rooms. The mentors also make the students aware of their duties and responsibilities and motivate them to score high in internal assessment. Internal

assessment award list is displayed on the notice board for transparency in their internal assessment by each subject teacher. Students having grievances can approach the concerned teacher for timely redressal. They may also approach the Grievance Redressal Cell. It is the responsibility of the Cell to report the cases of biasing, discrimination and non-transparency to the Principal. The record of class tests and assignments isalso maintained by the concerned subject teachers.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal examination/test in the college has been made mandatory for all the students to get internal evaluation marks. The College grievance redressal committee looks after the grievances related to academic and non academic matters. Grievance Redressal Cell helps the students to approach for general and personal grievances. All the queries or complaints related to examination are dealt with efficiently. We follow a thoroughly transparent system of exams and assessment. The checked class tests as well as the attendance are shown to each student. If they have any doubt, they can clarify it from the incharge. But at later stage also, if a complaint is filed with the committee immediate attention is paid to it. Any doubt or query raised by students is satisfactorily resolved by the concerned incharge. There is a provision for revaluation of answer sheets at University level. The university constitutes a committee to look into the matter and appropriate measures are taken judicially, transparently and within time limit.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes provide knowledge, skill, abilities and attitudes that students acquire during the period of their graduate course. Our college offers programmes in Arts and Commerce with unique and well defined outcomes. The programme outcomes are asfollowing- 1. Development of their all-around personality to face social, economic and political challenges of the world. 2. Learn and understand the mother tongue as well as foreign language English and use them effectively in the day-to-day life. 3. Increase in the capability of students to make decisions at personal as well as professional level.

4. The knowledge of costing, marketing, Advertising and Management Accounting will help the students to stand in the organization. 5. Development of leadership quality among them through quality education. 6. Comprehending fundamental concepts and depth of scientific knowledge.

7. Mechanism of communication: The programme outcomes of various courses are built into the curriculum of each discipline and available on college website. Personal counseling of the student is done as per the need of the students so that outcome can be attained. The outcome of courses is clearly outlined on the very first day of each academic session.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.crkcjind.org/page/courses/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes provide knowledge, skill, abilities and attitudes that students acquire during the period of their graduate course. Our college offers programmes in Arts and Commerce with unique and well defined outcomes. The programme outcomes are as following- 1. Development of their all-around personality to face social, economic and political challenges of the world. 2. Learn and understand the mother tongue as well as foreign language English and use them effectively in the day-to-day life. 3. Increase in the capability of students to make decisions at personal as well as professional level. 4. The

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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

82

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.crkcjind.org/uploads/Action-Taken-2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.crkcjind.org/uploads/1.4.1-student-feedback-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In our Institution, the majority of students come from nearby rural areas. The college aims to promote the critical thinking

among the students in order to make them independent and self reliant so that they may lead the successful life besides fulfilling all the roles expected by the Society. Our college has youngdynamic faculty having excellent knowledge of their field, good academic record and research exposure. They always try to inculcate the scientific knowledge, development of entrepreneurial skill, professional attitude in the students by organizing different extra-cocurricular activities and extension activities. These activities are conducted under the banner of NSS, Women Cell, Legal Cell, Red Ribbon Club, Red Cross, Voter Cell etc. The activity under the extension activities ranges from awareness campaign about HIV/AIDS and Electoral Literacy Programme for making voters aware. The College aims at holistic development of the students through such activities along with studies. The extension activities organized by the college enhance the students' academic learning experiences and inculcate the values and skills in them. The activities kindle the patriotic spirit of the students, develop self discipline and tend to follow ethics in their personal and professional life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

758

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our institution has modern infrastructure which aids in improving the quality of knowledge and makes the teaching learning process effective, efficient and participating. The campus has covered an area of 5 Acres comprising buildings with all modern amenities. It has class rooms with proper ventilation and seminar hall with ICT enabled facilities, wi-fi facility, various laboratories such as Computer labs, Geography Labs, Language Lab etc. equipped with all requisite tools, well enriched library, sports office and Yoga room etc. The following table shows the number of classrooms, laboratories etc:-

Sr. No Item Unit 1. Classroom 28 2. Seminar Hall 01 3. ICT

enabled Class Room 02 4. Sports Room 01 5. Library 01 6. Computer Labs 02 7. Geography Labs 02

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.crkcjind.org/page/itc-enabled-class-rooms/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution believes in the dictum of Holistic Growth and 'A Healthy mind lives in healthy body'. Keeping this in view, the college has made positive efforts to impart adequate facilities for sports, indoor and outdoor games, gymnastics and yoga to our students. Our sports' in charge does his best to bring out the best in the area of sports to motivate students to bring laurels to our institution. Our college has adequate cultural facilities to facilitate the taste of the students in music, dance and other related activities. We have a cultural room for storage and one hall for practice the cultural activities. Faculty and regular in-charges are there to teach, guide and supervise all the cultural activities. Special guidance is made available to students at specific cultural occasions. Student's participation is also marvelous at the different levels like National, Inter University, State, and Zonal, Inter-zonal.lso marvelous at the different levels like National, Inter University, State, and Zonal, Inter-zonal.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.crkcjind.org/page/itc-enabled-class-rooms/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`.060858`

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

`NIL`

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-	`C. Any 2 of the above`

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.016889

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution provides IT enabled teaching-learning environment in the campus round the clock. Our campus is

upgraded with all the necessary IT facilities time to time. The institution is equippedwith 34 computers having required software and antivirus. Faculty members of the institution have also been provided with Computers. The computer lab is powered by UPS and inverter to ensure uninterrupted power supply usage of computers. Scanners, Printers, Xerox facilities are available and faculty members can use these facilities for official purpose. The college campus has Wi-Fi facility and faculty members have full access to Wi-Fi to gain information, carry out research activities. Students can also use Wi-Fi facility under the supervision of their teachers. The college campus is under CCTV surveillance to ensure transparency as well as safety to all students and staff. In order to provide high quality speed of network, the college has 6Wi-Fi/LAN connection with 5mbps (one) and30 mbps speed (5).

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.crkcjind.org/page/itc-enabled-class-rooms/

4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

.052610

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution has various committees framed to look after the working and maintenance of physical, academic and support facilities, few of them are as follows: Library Committee, Purchase and Repair committee. They give their suggestions for the proper utilization and up-gradation from time to time.

Academic: The admission policies adhere to the norms prescribed by the Chaudhary Ranbir Singh University with regards to the selection. At the beginning of new session, Head of departments and in charges review the need of addition of new equipments, Upgradation of existing equipments as well as write – off of obsolete equipments followed by annual stock taking and stock verification exercise.

Infrastructure: The student as well as the teaching community is free to use all the facilities available within the campus. An electrician is hired on annual basis to look after day to day complaints. The institution constantly upgrades its IT infrastructure as per the requirements from time to time.

The Library: Itfollows certain protocol in the usage of books. At the beginning of the first year, each student is issued library cards after collecting their details. New books will be issued to the students only after the previously borrowed books are returned in good condition after fourteen days.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

163

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | **E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student | **B. Any 3 of the above**

01-03-2024 03:25:57

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

01-03-2024 03:25:57

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

No student council is constituted in the college. NCC cadets, NSS volunteers and Sports and Cultural participants take parts in various co-curricular activities from time to time.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

34

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

1. No, there is a not any registered Alumni Association in the institution. 2. But Alumni help college by donating money according to their capacity/security. 3. Members of Alumni Association also are employed as regular lecturers, part-time lecturers and at various posts in clerical department. 4. During this session, the institute organized a 'Talent Hunt Show' in which members of Alumni Association are invited to the event. By

engaging alumni in such events, the institution can continue to benefit from their skills and experiences. Thus, the alumni significantly played a vital role to develop positive thinking, maintenance of harmonious relations and morals among students.

File Description	Documents
Paste link for additional information	https://www.crkcjind.org/page/alumni-association/
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

1. No, there is a not any registered Alumni Association in the institution. 2. But Alumni help college by donating money according to their capacity/security. 3. Members of Alumni Association also are employed as regular lecturers, part-time lecturers and at various posts in clerical department. 4. During this session, the institute organized a 'Talent Hunt Show' in which members of Alumni Association are invited to the event. By engaging alumni in such events, the institution can continue to benefit from their skills and experiences. Thus, the alumni significantly played a vital role to develop positive thinking, maintenance of harmonious relations and morals among students.

File Description	Documents
Paste link for additional information	https://www.crkcjind.org/page/vision-mission-and-objectives/
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralized and participative management. The decisions and policies are discussed collectively but the responsibility of implementation is distributed to all from the highest to the lowest according to their profile. The Principal, with the approval of the Administrator, conveys the instructions and policies to faculty members. Duties regarding various administrative, academic, and managerial and others are allocated to all the faculty members equally. Various committees are formed for smooth and effective working and management. All the academic activities are decentralized and decisions are taken on the basis of discussion in the staff meetings. Participative management provides extensive scope for having collaboration among various departments for implementation of the activities in the institution uniformly and as a team.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective institutional plan is developed by the co-operation of teachers, students and administration. In order to formulate the strategy of development and deployment, committees are constituted for every development work. Teachers have to participate in all the institutional plans and whenever needed students and administration are also involved. Some meritorious and sincere students are selected for this purpose. In cultural committee, magazine Committee, students are involved along with teachers. In administrative and financial matters, the Administrator or the Principal may hold the position of Chairperson.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

A. Admission Committee: B. Examination Committee: C. Library Committee: From time to time meetings of Library Committee are held to discuss the purchase of new books as per requirement of different departments. D. Magazine Committee: There is a magazine Committee headed by the Principal, Chief Editor, student and staff editors in different languages such as Hindi, English and Sanskrit. E. Cultural Committee: There is a very active and vibrant Cultural Committee in our college. Its functions are enumerated: a) To organise the talent show at the end of Sept. as per university rules. b) To organise cultural activities among students for youth festivals and Haryana Day celebration at CRSU. c) To organise debate and Haryanvi Cultural programmes on Basant Panchmi / on the birth anniversary of Sir Chhotu Ram every year. G. Infrastructural Committee: H. General purchase Committee I. College Digitalisation Committee J. Administrative Committees: 1. Proctorial Committee 2. IQAC 3. Advisory Committee:

File Description	Documents
Paste link for additional information	https://www.crkcjind.org/uploads/committee-formation-2022-23.pdf
Link to Organogram of the Institution webpage	https://www.crkcjind.org/uploads/OrganogramCRKCJIND.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff As per University norms and Department of Higher Education rules, the following welfare measures are taken for all teaching staff and non teaching staff: 1.Six months Maternity leave to permanent teaching staff. 2.Pension to all who are eligible for the benefit. 3.Fee concession in admission for wards of the staff members. 4.Earned leave and Casual leave to all regular staff members as per UGC norms. 5.Free medicine and bed facility for the sick during college hours and in case of emergency help is provided to take them tohospital. 6.Free uniform each year for Servicestaff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

40

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has a well established Performance Appraisal System for faculty members. Every year they are required to fill the annual confidential report in which they give each information regarding the result of the classes they have taught, application of new teaching methods in classes, research work during the year including participation, presentation of research papers in National/ International seminars/conferences, publication of research articles and text books; in-service training, extra classes for weak students, contribution in the college activities and in administration as member of different committees, number of days spent in admission, teaching, evaluation, examination work, maintaining cordial relation with administration etc. In addition teachers are required to score a minimum score in API under CAS, 2010 by UGC, spreading over three categories for the promotion. This evaluation is done by IQAC of the college and the same is sent to the University for Approval of senior and selection grade for College Teachers. Afterwards it is approved by Director, Higher Education, Haryana. The performance of part-time teachers is also analyzed critically through result of their classes, their participation in other activities and duties performed as well as by taking feedback from their Head of Department and students. The performance of Non-teaching staff is analyzed on the basis of their intelligence, knowledge of computer, their efficiency in maintaining records and doing all clerical works efficiently. The regular non-teaching staff is also required to fill ACR to provide details about their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Generally two financial audits are conducted each year i.e. one external and another internal audit. Internal audit is conducted by a competent chartered accountant and the External audit is conducted every year by DGHE, Haryana. Objections of any kind are promptly addressed by presenting the relevant information or document to the auditors. All measurements are taken care of to keep transparency in the financial records. Upon meeting the norms, the signed audit report is presented to us.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal source of the funds for the college are grants from the State Govt. for salary of regular staff, fees collected from the students enrolled in the college, from the rent of the college shops, donations from philanthropists, social and political dignitaries. The institution engages teaching and non-teaching staff members on regular and temporary basis as per requirements/ workload. The Principal and the Administrator monitor the use of funds. The purchase process is initiated by purchase committees which includes senior faculty members as conveners and juniors as members. The quotations are called and after negotiations, purchase orders are placed. The payment is released through online payments/ bank cheques after delivery of respective goods. It is done as per the term and conditions mentioned in purchase order. The bills payments are passed after testing and verification of items. Financial audit is conducted by chartered accountant every financial year to verify the compliance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The practices institutionalized with IQAC initiatives are: 1. Free Health Check up Camp. 2. Online Life Skill Training Camp. 3. Visit and particiaption of Students to "Geeta Jayanti Mahotsava" at District Headquarter, Jind. 4. Various Camps and Social awareness rallies organized by students with the help of NSS, NCC, Legal Cell, Red cross, Red Ribbon Cell, Electoral Club etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the process of teaching-learning it is the primary duty and responsibility of a teacher to introspect. The teachers are advised for self-introspection. Generally, the Principal along with staff on proctorial duty regularly visits class-rooms and students are inquired about the problems they encounter in their teaching-learning process. Teachers regularly motivate the students for investing extra labour in their studies. Suggestions are always welcomed from retired teachers, old students and alumni for improving teaching learning process. The institution, named after Sir Chhotu Ram, a farmer and the messiah of downtrodden, who worked for the upliftment of the lower strata of the society for its holistic growth and enlightenment. In the same way, C. R. Kisan College, Jind has been working 24X7 for the student and society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.crkcjind.org/uploads/Annual-report-2022-23.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has robust machenism of CCTV servilllence having 24IPand 16 HD CCTV cameras covering every corner of the college. Watchmen are available at main gate,vehicle parking gate and parking areas. Durga Shakti App provided by Haryana Police is helping the girls students. Discipline Committee always keep an eye on the safety and security of students particularly women students. Separate Bathrooms, Lawns, Common Rooms are available for girl students.

Activities organised by Women Cell:

1. Various competitions like poster making, sketch making, slogan writing were organised on the topicwomen emancipation and apainting workshop was also held on 17 April 2023.

2. College students participated in various competitions (Rangoli, mehandi, Debate, Makeup, Master chef and Fashion show etc.) held at CRSU Jind, on the occasion of international women day on 27 and 28 Feb 2023. 3. During celebration of National Food and Nutrition Month, a health checkup programme was held for girls/students/staff bya team of 15 medical members of medical with civil surgeon in September 2023 with completion of 200 tests.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste management: There is a proper mechanism for solid waste management in the college. Leafy and organic waste generated by trees is dumped off in the pit duginremote corner in college stadium for generation of menure. Solid waste from other sources is collected in containers and put in a municipal truck that comes to carry it. Three separate coloured Dust-bins have been kept in college so that solid, liquid and e-waste could be segregated. Paper waste, Plastics and iron scrapings are auctioned-off to scrapper.

2. Liquid waste management: Liquid waste generated from canteen and home science lab is segregated from other wastes and kept in blue dustbin. The municipal trucks meant for liquid waste carries the waste and dispose it off.

3. E-waste management: The e-waste is collected separately and then disposed off.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and	**E. None of the above**

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

An orientation programme is conducted at the beginning of the academic session to make students familiar with culture and ethos of the college. Teachers in the classrooms teach students tolerance, human-values and patience by example. They give equal opportunity to all the students to express their views and participate in discussions in the class irrespective of their caste and community. Mentors in tutorial groups take care of personal problems of students and monitor their careers. Reservation policy is implemented in admission of the students. The college has many committees to ensure the equality, amity and tolerance in the institution and work effectively in that direction. SC/ST Cell ensures that there should be no discrimination among students. Legal Literacy cell, Electoral club and women- cell acquaint students with their fundamental rights. The college also has women grievance cell, career counseling cell which work on creating rapport and goodwill among students. All national days and birth anniversaries of our great personalities are celebrated with the purpose to inculcate communal harmony, feeling of brotherhood and patriotism among students and staff members.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college sensitises students and employees of the institution to the constitutional obligations, values, rights, duties and responsibilities of students by regularly conducting many programmes and activities. World environment Day, International Yoga divas, World literacy Day and birth anniversary of Shaheed Bhagat Singh and Mahatma Gandhi are celebrated regularly. Constitutional Day, Labour day, Voter awareness day were celebrated during the academic year. Republic Day and Independence Day are also regularly celebrated in the college. Every year an Yajna is performed on Basant Panchami and Birth anniversary of Sir Chhotu Ram.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national and international commemorative days, events and festivals like Republic Day and Independence Day every year with enthusiasm. Many programmes and activities are organised such asNational unity day, World Literacy Day, birth anniversary of Shaheed Bhagat Singh and Mahatma Gandhi. Rashtriya Ekta Diwas, Yuva Divas, NSS Day, National and International Youth Day, World Health Day. NationalVoter day and Kargil Vijay were celebrated with rallies and plantationduring the session. An HIV testing camp was also organised for

AIDSAwareness programmes onWorld AIDS Day. International Yoga Day was also celebrated for the fitness of the students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Healthy Lifestyle

After Covid-19 attack, it was understood by the people that Health is Wealth. For this purpose, the college administration has maintained a herbal garden. Many extension activities regarding yoga, meditation, running and awareness programmes on social evils are held throughout the session. A health checkup programme and an HIV testing camp were also held. After relaxation from social distancing , many group activities were organised for social exposure of the students. Students should develop healthy life-style for their happy and active life.

Future Perspective Development

The students from Arts and Commerce stream are seemed to worry about their future economic stability. These students play Hit and Run policy for their job options i.e. filling the forms and wait for the results to be appointed or not on a particular job. Hence the college administration ensures to make them aware about such job options after getting their UG degree. Employment fair was held in collaboration with ICICI Bank to impart the knowledge of banking career in the college for the future perspective plan of the students interested in banking career. Selected students are encouraged to participate in entreprenureship competitions held by the other institutions or companies. Staff and students are trained to NEP 2020 through seminars and workshops.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Successful handling of Inter college festivals/competitions

The college has organised three Inter Zonal Youth Festivals in 2016-17, 2019-20 and 2022-23and a Multidisciplinary Seminar in 2018-19. Such large inter college events(4 events) holding is a great challenge in very short span of(2016-2023) in a rural based college with limited financial resources. Organization of Inter Zonal Youth Festival in the college is always a great success. The College Administration with the help of Coordinator of Youth Festival informs the other colleges about the cultural festival. Various committees are constituted for the purpose with the expenditure plan, guests to be invited, certificates printing and writing, Result Committee, stage preparation and conduction, cultural teams practice, Tea and Meal arrangement, press and photography committee. Chief Guests on the occasion of opening and closing ceremony of the events are invited after the discussion in the Advisory Committee meeting. The College staff as a team creates a wonder to make the events remarkable and memorable for ever.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Add on and Certificate programmes to be initiated.

2. Livelihood short term courses to be commenced.

3. Maximum placements through organization of Employment Fairs.

4. More collaborative extension activities and MOUs to be organized.