

LESSON PLAN

Name of Associate Professor: Dr. Kulbir Singh

Class and Section: B.Com 4th Semester

Subject: company law

Lesson Plan: 17Weeks (from January 2018 to April 2018)

Week 1
Introduction
Week 1, day 1, 01.01.2018 <ul style="list-style-type: none">• Introduction of companies Act1919
Week 1, day 2, 02.01.2018 <ul style="list-style-type: none">• Companies act1956 and amendment
Week 1, day 3, 03.01.2018 <ul style="list-style-type: none">• Act 2013 and features
Week 1, day 4, <ul style="list-style-type: none">• Chapter company meaning and character
Week 1, day 5, 05.01.2018 Holiday
Week 1, day 6, 06.01.2018 <ul style="list-style-type: none">• Lifting corporate veil and exception
Week 2
Week 2, day 1, 08.01.2018 <ul style="list-style-type: none">• Advantage and disadvantage
Week 2, day 2, 09.01.2018 <ul style="list-style-type: none">• Types of companies on the basis of incorporation liability
Week 2, day 3, 10.01.2018 <ul style="list-style-type: none">• Ownership, nationality and other
Week 2, day 4, 11.01.2018 <ul style="list-style-type: none">• One person and feature

Week 2, day 5, 12.01.2018
<ul style="list-style-type: none"> • Continue.....
Week 2, day 6, 13.01.2018
<ul style="list-style-type: none"> • Discussion ...
Week 3
Week 3, day 1, 15.01.2018
<ul style="list-style-type: none"> • private companies and features
Week 3, day 2, 16.01.2018
<ul style="list-style-type: none"> • Privilege of private company
Week 3, day 3, 17.01.2018
<ul style="list-style-type: none"> • Termination of privilege of company
Week 3, day 4, 18.01.2018
<ul style="list-style-type: none"> • Conversion of private into public
Week 3, day 5, 19.01.2018
<ul style="list-style-type: none"> • Conversion of public into private
Week 3, day 6, 20.01.2018
<ul style="list-style-type: none"> • Problem discussion
Week 4
Week 4, day 1, 23.01.2018
<ul style="list-style-type: none"> • Incorporation of company
Week 4, day 2, 25.01.2018
<ul style="list-style-type: none"> • Promotion of company
Week 4, day 3, 27.01.2018
<ul style="list-style-type: none"> • Function of promoter
1 st Assignment
Week 5
Week 5, day 1, 29.01.2018
<ul style="list-style-type: none"> • Legal position of promoter
Week 5, day 2, 30.01.2018
<ul style="list-style-type: none"> • Rights and liabilities of promoter

Week 5, day 3, 01.02.2018
<ul style="list-style-type: none"> • Duties of promoter
Week 5, day 4, 02.02.2018
<ul style="list-style-type: none"> • Continue.....
Week 5, day 5, 03.02.2018
<ul style="list-style-type: none"> • Presentation
Week 6
Week 6, day 1, 05.02.2018
<ul style="list-style-type: none"> • Remuneration and types
Week 6, day 2, 06.02.2018
<ul style="list-style-type: none"> • Registration of company
Week 6, day 3, 07.02.2018
<ul style="list-style-type: none"> • Capital subscription
Week 6, day 4, 08.02.2018
<ul style="list-style-type: none"> • Commencement of business
Week 6, day 5, 09.02.2018
<ul style="list-style-type: none"> • Class test
Week 7
Week 7, day 1, 12.02.2018
<ul style="list-style-type: none"> • M. O. A
Week 7, day 2, 14.02.2018p
<ul style="list-style-type: none"> • Purpose and important of m. O. A
Week 7, day 3, 15.02.2018
<ul style="list-style-type: none"> • Legal requirement of m. O. A
Week 7, day 4, 16.02.2018
<ul style="list-style-type: none"> • Classes of M.O.A.
Week 7, day 5, 17.02.2018
<ul style="list-style-type: none"> • Alterations in M. O. A

Week 8
Week 8, day 1, 19.02.2018 <ul style="list-style-type: none"> • Continue....
Week 8, day 2, 20.02.2018 <ul style="list-style-type: none"> • Continue
Week 8, day 3, 21.02.2018 <ul style="list-style-type: none"> • Unit Test
Week 8, day 4, 22.02.2018 <ul style="list-style-type: none"> • A. O. A
Week 8, day 5, 23.02.2018 <ul style="list-style-type: none"> • Content
Week 8, day 6, 24.02.2018 <ul style="list-style-type: none"> • Alteration
Week 9
Week 9, day 1, 26.02.2018 <ul style="list-style-type: none"> • Liabilities regarding A. O. A
Week 9, day 2, 27.02.2018 <ul style="list-style-type: none"> • Continue
2 nd Assignment
Week 10
Week 10, day 1, 05.03.2018 <ul style="list-style-type: none"> • Doctrine of constructive notice
Week 10, day 2, 06.03.2018 <ul style="list-style-type: none"> • Indoors management
Week 10, day 3, 07.03.2018 <ul style="list-style-type: none"> • Ultra vires
Week 10, day 4, 08.03.2018 <ul style="list-style-type: none"> • Prospectus. Intro
Week 10, day 5, 09.03.2018 <ul style="list-style-type: none"> • Content

Week 10, day 6, 10.03.2018
<ul style="list-style-type: none"> • Legal requirement
Week 11
Week 11, day 1, 12.03.2018
<ul style="list-style-type: none"> • Class Test
Week 11, day 2, 13.03.2018
<ul style="list-style-type: none"> • scanning and misrepresentation of prospectus
Week 11, day 3, 14.03.2018
<ul style="list-style-type: none"> • Remedies of misrepresentation
Week 11, day 4, 15.03.2018
<ul style="list-style-type: none"> • Continue.....
Week 11, day 5, 16.03.2018
<ul style="list-style-type: none"> • Presentation and Discussions
Week 11, day 6, 17.03.2018
<ul style="list-style-type: none"> • types, stocks features
Week 12
Week 12, day 1, 19.03.2018
<ul style="list-style-type: none"> • Share and stocks.intro
Week 12, day 2, 20.03.2018
<ul style="list-style-type: none"> • Conversion of share into stock
Week 12, day 3, 21.03.2018
<ul style="list-style-type: none"> • Continue.....
Week 12, day 4, 22.03.2018
<ul style="list-style-type: none"> • Presentation and Discussions
Week 12, day 5, 24.03.2018
<ul style="list-style-type: none"> • Allotment. Intro
Week 13
Week 13, day 1, 26.03.2018
<ul style="list-style-type: none"> • provisions
Week 13, day 2, 27.03.2018
<ul style="list-style-type: none"> • Procrdure of allotment
Week 13, day 3, 28.03.2018

<ul style="list-style-type: none"> • Underwriting,, brokerage, sweat share
Week 13, day 4, 30.03.2018
<ul style="list-style-type: none"> • Bonus share. Right share buy back
Week 13, day 5, 31.03.2018
<ul style="list-style-type: none"> • Share capital of company and form
Week 14
Week 14, day 1, 02.04.2018
<ul style="list-style-type: none"> • Alteration, reductions
Week 14, day 2, 03.04.2018
<ul style="list-style-type: none"> • Further issue of share
Week 14, day 3, 04.04.2018
<ul style="list-style-type: none"> • Presentation and Discussions
Week 14, day 4, 05.04.2018
Intro of share certificate
Week 14, day 5, 06.04.2018
<ul style="list-style-type: none"> • Legal effect
Week 14, day 6, 07.04.2018
<ul style="list-style-type: none"> • provisions of share certificate
Week 15
Week 15, day 1, 09.04.2018
<ul style="list-style-type: none"> • Legal effect
Week 15, day 2, 10.04.2018
<ul style="list-style-type: none"> • continue
Week 15, day 3, 11.04.2018
<ul style="list-style-type: none"> • Share certificate and warrant
Week 15, day 4, 12.04.2018
<ul style="list-style-type: none"> • Effect of issue of warrant
Week 15, day 5, 13.04.2018
<ul style="list-style-type: none"> • Presentation and Discussions
Week 16
Week 16, day 1, 16.04.2018

<ul style="list-style-type: none"> • Surrender of warrant and dividend
Week 16, day 2, 17.04.2018
<ul style="list-style-type: none"> • Introduction of issue of debenture
Week 16, day 3, 19.04.2018
<ul style="list-style-type: none"> • Classe of debenture
Week 16, day 4, 20.04.2018
<ul style="list-style-type: none"> • Debenture with trust deed
Week 16, day 5, 21.04.2018
<ul style="list-style-type: none"> • Remedies
Week 17
Week 17, day 1, 23.04.2018
<ul style="list-style-type: none"> • Presentations and Discussion
Week 17, day 2, 24.04.2018
<ul style="list-style-type: none"> • Presentations and Discussion
Week 17, day 3, 25.04.2018
<ul style="list-style-type: none"> • Class Test
Week 17, day 4, 26.04.2018
<ul style="list-style-type: none"> • Presentations and Discussion
Week 17, day 5, 27.04.2018
<ul style="list-style-type: none"> • Presentations and Discussion
Week 17, day 6, 28.04.2018
<ul style="list-style-type: none"> • Presentations and Discussion

LESSON PLAN

Name of Associate Professor: Dr. Kulbir Singh

Class and Section: B.Com 4th Semester

Subject: Financial Management

Lesson Plan: 17Weeks (from January 2018 to April 2018)

Week 1
Introduction
Week 1, day 1, 01.01.2018 <ul style="list-style-type: none">• Introduction to syllabus
Week 1, day 2, 02.01.2018 <ul style="list-style-type: none">• Introduction to syllabus
Week 1, day 3, 03.01.2018 <ul style="list-style-type: none">• Discussion about syllabus
Week 1, day 4, 04.01.2018 <ul style="list-style-type: none">• Discussion about basic concepts
Week 1, day 5, 05.01.2018 Holiday
Week 1, day 6, 06.01.2018 <ul style="list-style-type: none">• Discussion about basic concepts
Week 2
Chapter 1 – Nature and scope of Financial Management
Week 2, day 1, 08.01.2018 <ul style="list-style-type: none">• 1.1.1. Introduction• 1.1.2. Evolution or scope of business finance
Week 2, day 2, 09.01.2018 <ul style="list-style-type: none">• 1.1.3. Functions of financial management
Week 2, day 3, 10.01.2018 <ul style="list-style-type: none">• 1.1.4. Objectives of financial management• 1.1.5. Organization of finance function
Week 2, day 4, 11.01.2018 <ul style="list-style-type: none">• 1.1.6. Importance of financial management
Week 2, day 5, 12.01.2018 <ul style="list-style-type: none">• 1.1.7. Relationship between financial management and other areas
Week 2, day 6, 13.01.2018

- 1.1.8. Financial management and financial accounting

Week 3

Chapter 2 – Financial Planning

Week 3, day 1, 15.01.2018

- 2.1.1. Meaning and objectives of financial planning

Week 3, day 2, 16.01.2018

- 2.1.2. Types of financial planning
- 2.1.3. Steps in financial planning

Week 3, day 3, 17.01.2018

- 2.1.4. Principles of a sound financial plan
- 2.1.5. Factors affecting financial planning

Week 3, day 4, 18.01.2018

- 2.1.6. Significance of financial planning
- 2.1.7. Limitations of financial planning

Week 3, day 5, 19.01.2018

- 2.1.8. Determination of financial needs of a business

Week 3, day 6, 20.01.2018

- Problem discussion

Week 4

Chapter 3 – Capitalisation

Week 4, day 1, 23.01.2018

- 3.1.1. Introduction
- 3.1.2. Broad and Narrow interpretation of capitalisation

Week 4, day 2, 25.01.2018

- 3.1.3. Modern concept of capitalisation
- 3.1.4. Difference between capitalisation, capital, capital structure and financial structure

Week 4, day 3, 27.01.2018

- 3.2.1. Theories of capitalisation

1st Assignment

Week 5

Week 5, day 1, 29.01.2018

- 3.2.2. Over capitalisation

<p>Week 5, day 2, 30.01.2018</p> <ul style="list-style-type: none"> • 3.2.2. Over capitalisation
<p>Week 5, day 3, 01.02.2018</p> <ul style="list-style-type: none"> • 3.2.3. Under capitalisation
<p>Week 5, day 4, 02.02.2018</p> <ul style="list-style-type: none"> • 3.2.4. Comparison of over capitalisation and under capitalisation
<p>Week 5, day 5, 03.02.2018</p> <ul style="list-style-type: none"> • 3.3.1. Watered capital, Difference between watered capital and over capitalization.
<p>Week 6</p> <p>Chapter 4 – Financial Forecasting & Sources of finance (Long - term)</p>
<p>Week 6, day 1, 05.02.2018</p> <ul style="list-style-type: none"> • 4.1.1. Meaning • 4.1.2. Characteristics of financial forecasting
<p>Week 6, day 2, 06.02.2018</p> <ul style="list-style-type: none"> • 4.1.3. Distinction between budget and a forecast • 4.1.4. Purpose of financial forecasting • 4.1.5. Scope of financial forecasts
<p>Week 6, day 3, 07.02.2018</p> <ul style="list-style-type: none"> • 4.2.1. Techniques of financial forecasting
<p>Week 6, day 4, 08.02.2018</p> <ul style="list-style-type: none"> • 5.1.1. Introduction • 5.2.1. Long-term sources of finance
<p>Week 6, day 5, 09.02.2018</p> <ul style="list-style-type: none"> • 5.2.2. Equity shares • 5.2.3. Preference shares
<p>Week 7</p> <p>Chapter 5 – Sources of finance (Long - term) Continue.... & Chapter 6 – Sources of finance (Medium-term and short-term)</p>
<p>Week 7, day 1, 12.02.2018</p> <ul style="list-style-type: none"> • 5.2.4. Ploughing back of profits • 5.2.5. Debentures
<p>Week 7, day 2, 14.02.2018</p> <ul style="list-style-type: none"> • 5.2.6. Loans from financial institutions • 5.2.7. Lease financing

<p>Week 7, day 3, 15.02.2018</p> <ul style="list-style-type: none"> • 6.1.1. Introduction medium term sources • 6.1.2. Public deposits
<p>Week 7, day 4, 16.02.2018</p> <ul style="list-style-type: none"> • 6.1.3. Medium term loans from commercial banks
<p>Week 7, day 5, 17.02.2018</p> <ul style="list-style-type: none"> • 6.2.1. Short term sources
<p>Week 8</p> <p>Chapter 7 – Cost of capital</p>
<p>Week 8, day 1, 19.02.2018</p> <ul style="list-style-type: none"> • 7.1.1. Definition • 7.1.2. Significance of cost of capital
<p>Week 8, day 2, 20.02.2018</p> <ul style="list-style-type: none"> • 7.1.3. Factors affecting cost of capital
<p>Week 8, day 3, 21.02.2018</p> <ul style="list-style-type: none"> • 7.1.4. Problems in determination of cost of capital
<p>Week 8, day 4, 22.02.2018</p> <ul style="list-style-type: none"> • 7.2.1. Computation of cost of capital • 7.2.2. Cost of debt
<p>Week 8, day 5, 23.02.2018</p> <ul style="list-style-type: none"> • 7.2.3. Cost of Preference share capital
<p>Week 8, day 6, 24.02.2018</p> <ul style="list-style-type: none"> • 7.2.4. Cost of Equity share capital
<p>Week 9</p> <p>Chapter 7 – Cost of capital Continue.....</p>
<p>Week 9, day 1, 26.02.2018</p> <ul style="list-style-type: none"> • 7.2.4. Cost of Equity share capital
<p>Week 9, day 2, 27.02.2018</p> <ul style="list-style-type: none"> • 7.2.5. Cost of Retained Earnings
<p>2nd Assignment</p>
<p>Week 10</p> <p>Chapter 8 – Capital Structure</p>

<p>Week 10, day 1, 05.03.2018</p> <ul style="list-style-type: none"> • 8.1.1. Meaning of capital structure • 8.1.2. Importance of capital structure
<p>Week 10, day 2, 06.03.2018</p> <ul style="list-style-type: none"> • 8.2.1. Optimum capital structure
<p>Week 10, day 3, 07.03.2018</p> <ul style="list-style-type: none"> • 8.3.1. Factors affecting capital structure
<p>Week 10, day 4, 08.03.2018</p> <ul style="list-style-type: none"> • 8.3.1. Factors affecting capital structure • 8.4.1. Capital structure Theories
<p>Week 10, day 5, 09.03.2018</p> <ul style="list-style-type: none"> • 8.4.2. Net Income Approach
<p>Week 10, day 6, 10.03.2018</p> <ul style="list-style-type: none"> • 8.4.3. Net Operating Income Approach • 8.4.4. Traditional Approach
<p>Week 11</p> <p>Chapter 8 – Capital Structure & Chapter 9 – Capital Budgeting</p>
<p>Week 11, day 1, 12.03.2018</p> <ul style="list-style-type: none"> • 8.4.5. The Modigliani-Miller Approach
<p>Week 11, day 2, 13.03.2018</p> <ul style="list-style-type: none"> • 8.4.5. The Modigliani-Miller Approach
<p>Week 11, day 3, 14.03.2018</p> <ul style="list-style-type: none"> • Problem Discussion
<p>Week 11, day 4, 15.03.2018</p> <ul style="list-style-type: none"> • 9.1.1. Introduction of Capital Budgeting • 9.1.2. Nature of Capital Budgeting
<p>Week 11, day 5, 16.03.2018</p> <ul style="list-style-type: none"> • 9.1.3. Importance of Capital Budgeting • 9.1.4. Kinds of Capital Budgeting Decisions
<p>Week 11, day 6, 17.03.2018</p> <ul style="list-style-type: none"> • 9.2.1. Techniques of Capital Budgeting • 9.2.2. ARR Method
<p>Week 12</p> <p>Chapter 9 – Capital Budgeting Continue.....</p>

<p>Week 12, day 1, 19.03.2018</p> <ul style="list-style-type: none"> • 9.2.3. Payback Method
<p>Week 12, day 2, 20.03.2018</p> <ul style="list-style-type: none"> • 9.2.4. NPV Method
<p>Week 12, day 3, 21.03.2018</p> <ul style="list-style-type: none"> • 9.2.5. PI Method • 9.2.6. IRR Method
<p>Week 12, day 4, 22.03.2018</p> <ul style="list-style-type: none"> • 10.1.1. Working capital management-an introduction • 10.1.2. Concept of Working capital
<p>Week 12, day 5, 24.03.2018</p> <ul style="list-style-type: none"> • Unit Test
<p>Week 13</p> <p>Chapter 10 – Management of Working Capital</p>
<p>Week 13, day 1, 26.03.2018</p> <ul style="list-style-type: none"> • 10.1.3. Determining Financing mix • 10.1.4. Hedging approach • 10.1.5. Matching approach • 10.1.6. Conservative approach
<p>Week 13, day 2, 27.03.2018</p> <ul style="list-style-type: none"> • 10.1.7. Planning of working capital • 10.1.8. Need of working capital • 10.1.9. Determinants of working capital
<p>Week 13, day 3, 28.03.2018</p> <ul style="list-style-type: none"> • 10.1.10. Computation of working capital-1 (practical problem)
<p>Week 13, day 4, 30.03.2018</p> <ul style="list-style-type: none"> • 10.1.10. Computation of working capital-1 (practical problem)
<p>Week 13, day 5, 31.03.2018</p> <ul style="list-style-type: none"> • 10.1.10. Computation of working capital-1 (practical problem)
<p>Week 14 Chapter 11 – Management of Cash</p>
<p>Week 14, day 1, 02.04.2018</p> <ul style="list-style-type: none"> • 11.1.1. Cash management-an introduction
<p>Week 14, day 2, 03.04.2018</p> <ul style="list-style-type: none"> • 11.1.2. Motives for holding cash

<p>Week 14, day 3, 04.04.2018</p> <ul style="list-style-type: none"> • 11.1.3. Objectives Cash management • 11.1.4. Factors determining cash needs • 11.1.5. Devices of Cash management
<p>Week 14, day 4, 05.04.2018</p> <ul style="list-style-type: none"> • 11.1.6. Cash budget • 11.1.7. Cash flow statement • 11.1.8. Cash flow ratios
<p>Week 14, day 5, 06.04.2018</p> <ul style="list-style-type: none"> • 11.2.1. Cash management model-1 • 11.2.2. Cash management model-2
<p>Week 14, day 6, 07.04.2018</p> <ul style="list-style-type: none"> • 11.2.3. Techniques of Cash management
<p>Week 15</p> <p>Chapter 12 – Management of Receivables, Chapter 13 – Management of Inventory</p>
<p>Week 15, day 1, 09.04.2018</p> <ul style="list-style-type: none"> • 12.1.1. Receivable Management-an introduction • 12.1.2. Objectives of Receivable Management • 12.1.3. Cost of Receivable Management
<p>Week 15, day 2, 10.04.2018</p> <ul style="list-style-type: none"> • 12.2.1. Aspects of Receivable management-1 • 12.2.2. Aspects of Receivable management-2
<p>Week 15, day 3, 11.04.2018</p> <ul style="list-style-type: none"> • 13.1.1. Inventory Management-an introduction • 13.1.2. Objective s of Inventory Management
<p>Week 15, day 4, 12.04.2018</p> <ul style="list-style-type: none"> • 13.1.3. Techniques of Inventory Management-1
<p>Week 15, day 5, 13.04.2018</p> <ul style="list-style-type: none"> • Problem Discussion
<p>Week 16</p>
<p>Week 16, day 1, 16.04.2018</p> <ul style="list-style-type: none"> • Class Test
<p>Week 16, day 2, 17.04.2018</p> <ul style="list-style-type: none"> • Chapter -14:Dividend policy

<p>Week 16, day 3, 19.04.2018</p> <ul style="list-style-type: none"> • 14.1.1. An introduction to dividend • 14.1.2. Forms of dividend • 14.1.3. Importance of dividends
<p>Week 16, day 4, 20.04.2018</p> <ul style="list-style-type: none"> • 14.1.4. Types of dividend policy
<p>Week 16, day 5, 21.04.2018</p> <ul style="list-style-type: none"> • 14.1.5. Theory of Relevance • 14.1.6. Walter's Model(practical problem)
<p>Week 17</p>
<p>Week 17, day 1, 23.04.2018</p> <ul style="list-style-type: none"> • 14.1.7. Gordon's Model(practical problem)
<p>Week 17, day 2, 24.04.2018</p> <ul style="list-style-type: none"> • 14.1.8. Theory of Irrelevance • 14.1.9. M-M Hypothesis(practical problem)
<p>Week 17, day 3, 25.04.2018</p> <ul style="list-style-type: none"> • Problem discussion
<p>Week 17, day 4, 26.04.2018</p> <ul style="list-style-type: none"> • Problem discussion
<p>Week 17, day 5, 27.04.2018</p> <ul style="list-style-type: none"> • Problem discussion
<p>Week 17, day 6, 28.04.2018</p> <ul style="list-style-type: none"> • Problem discussion

Name of Associate Professor: Dr. Kulbir Singh
Class and Section: B.com 1st Hons.(2nd Semester)

Subject: Fundamentals of Marketing

Lesson Plan (Tentative): January 2018 to April 2018

January

Month	Date	Day	Topic	Assignment/Test
January	1/1/2018	Monday	Introduction of subject	
January	2/1/2018	Tuesday	Contd	
January	3/1/2018	Wednesday	Marketing Concept & Principles	
January	4/1/2018	Thursday	Contd	
January	5/1/2018	Friday	Contd	
January	6/1/2018	Saturday	Contd	
January	7/1/2018	Sunday	----	
January	8/1/2018	Monday	Marketing Management	
January	9/1/2018	Tuesday	Contd	
January	10/1/2018	Wednesday	Contd	
January	11/1/2018	Thursday	Contd	
January	12/1/2018	Friday	Contd	
January	13/1/2018	Saturday	Contd	
January	14/1/2018	Sunday	---	
January	15/1/2018	Monday	Marketing Mix	

January	16/1/2018	Tuesday	Contd	
January	17/1/2018	Wednesday	Contd	
January	18/1/2018	Thursday	Contd	
January	19/1/2018	Friday	Contd	
January	20/1/2018	Saturday	Contd	
January	21/1/2018	Sunday	----	
January	22/1/2018	Monday	Holiday	
January	23/1/2018	Tuesday	Analysis of Marketing Environment	
January	24/1/2018	Wednesday	Holiday	
January	25/1/2018	Thursday	Contd Topic	
January	26/1/2018	Friday	Holiday	
January	27/1/2018	Saturday	Contd Topic	
January	28/1/2018	Sunday	----	
January	29/1/2018	Monday	Contd Topic	
January	30/1/2018	Tuesday	Contd	
January	31/1/2018	Wednesday	Holiday	

February

Month	Date	Day	Topic	Assignment/Test
February	1/2/2018	Thursday	Contd Topic	
February	2/2/2018	Friday	Contd	

February	3/2/2018	Saturday	Contd	
February	4/2/2018	Sunday	----	
February	5/2/2018	Monday	Market Segmentation	
February	6/2/2018	Tuesday	Contd	
February	7/2/2018	Wednesday	Contd	
February	8/2/2018	Thursday	Contd	
February	9/2/2018	Friday	Contd	
February	10/2/2018	Saturday	Holiday	
February	11/2/2018	Sunday	----	
February	12/2/2018	Monday	Consumer Behaviour	
February	13/2/2018	Tuesday	holiday	
February	14/2/2018	Wednesday	Consumer Behaviour	
February	15/2/2018	Thursday	Contd	
February	16/2/2018	Friday	Contd	
February	17/2/2018	Saturday	Contd	1 st Assignment
February	18/2/2018	Sunday	----	
February	19/2/2018	Monday	Product	
February	20/2/2018	Tuesday	Contd	
February	21/2/2018	Wednesday	Contd	
February	22/2/2018	Thursday	Contd	
February	23/2/2018	Friday	Contd	

February	24/2/2018	Saturday	Class Test	Class Test
February	25/2/2018	Sunday	----	
February	26/2/2018	Monday	Product Life Cycle	
February	27/2/2018	Tuesday	Contd	
February	28/2/2018	Wednesday	KUK vacations	

March

Month	Date	Day	Topic	Assignment/Test
March	1/3/2018	Thursday	KUK vacations	
March	2/3/2018	Friday	KUK vacations	
March	3/3/2018	Saturday	KUK vacations	
March	4/3/2018	Sunday	----	
March	5/3/2018	Monday	Product Life Cycle	
March	6/3/2018	Tuesday	Contd	
March	7/3/2018	Wednesday	Contd	
March	8/3/2018	Thursday	Contd	
March	9/3/2018	Friday	Contd	
March	10/3/2018	Saturday	Contd	2nd Assignment
March	11/3/2018	Sunday	----	
March	12/3/2018	Monday	New Product Development	
March	13/3/2018	Tuesday	Contd	
March	14/3/2018	Wednesday	Contd	

March	15/3/2018	Thursday	Contd	
March	16/3/2018	Friday	Contd	
March	17/3/2018	Saturday	Contd	
March	18/3/2018	Sunday	----	
March	19/3/2018	Monday	Branding, Packaging and Labelling	
March	20/3/2018	Tuesday	Contd	
March	21/3/2018	Wednesday	Contd	
March	22/3/2018	Thursday	Contd	
March	23/3/2018	Friday	Holiday	
March	24/3/2018	Saturday	Contd Topic	
March	25/3/2018	Sunday	----	
March	26/3/2018	Monday	ContdTopic	
March	27/3/2018	Tuesday	Presentation by Students	
March	28/3/2018	Wednesday	Contd	
March	29/3/2018	Thursday	Holiday	
March	30/3/2018	Friday	Presentation by Students	
March	31/3/2018	Saturday	Contd	

April

Month	Date	Day	Topic	Assignment/Test
April	1/4/2018	Sunday	----	
April	2/4/2018	Monday	Pricing Decisions	
April	3/4/2018	Tuesday	Contd	
April	4/4/2018	Wednesday	Contd	
April	5/4/2018	Thursday	Contd	
April	6/4/2018	Friday	Contd	
April	7/4/2018	Saturday	Contd	
April	8/4/2018	Sunday	----	
April	9/4/2018	Monday	Group Discussion	
April	10/4/2018	Tuesday	Product Promotion	
April	11/4/2018	Wednesday	Contd	
April	12/4/2018	Thursday	Contd	
April	13/4/2018	Friday	Contd	
April	14/4/2018	Saturday	Holiday	
April	15/4/2018	Sunday	-----	
April	16/4/2018	Monday	Contd Topic	
April	17/4/2018	Tuesday	Distribution Channel	
April	18/4/2018	Wednesday	Holiday	
April	19/4/2018	Thursday	Contd Topic	

April	20/4/2018	Friday	Contd	
April	21/4/2018	Saturday	Contd	
April	22/4/2018	Sunday	----	
April	23/4/2018	Monday	Contd Topic	
April	24/4/2018	Tuesday	Contd	
April	25/4/2018	Wednesday	Revision	
April	26/4/2018	Thursday	Revision	
April	27/4/2018	Friday	Revision	

Name of Associate Professor: Dr. Kulbir Singh

Class and Section: B.com Final (6th Semester)

Subject: Auditing

Lesson Plan (Tentative): January 2018 to April 2018

January

Month	Date	Day	Topic	Assignment/Test
January	1/1/2018	Monday	Introduction of subject	
January	2/1/2018	Tuesday	Contd	
January	3/1/2018	Wednesday	Basic Concept of Auditing	
January	4/1/2018	Thursday	Contd	
January	5/1/2018	Friday	Contd	
January	6/1/2018	Saturday	Contd	
January	7/1/2018	Sunday	----	
January	8/1/2018	Monday	Basic Concept of Auditing	
January	9/1/2018	Tuesday	Contd	
January	10/1/2018	Wednesday	Objects of Auditing	
January	11/1/2018	Thursday	Contd	
January	12/1/2018	Friday	Contd	
January	13/1/2018	Saturday	Contd	
January	14/1/2018	Sunday	---	
January	15/1/2018	Monday	Advantages of Audit	

January	16/1/2018	Tuesday	Contd	
January	17/1/2018	Wednesday	Types of Audit Introduction	
January	18/1/2018	Thursday	Types of External Audit	
January	19/1/2018	Friday	Contd	
January	20/1/2018	Saturday	Contd	
January	21/1/2018	Sunday	----	
January	22/1/2018	Monday	Holiday	
January	23/1/2018	Tuesday	Types of External Audit	
January	24/1/2018	Wednesday	Holiday	
January	25/1/2018	Thursday	Internal Audit	
January	26/1/2018	Friday	Holiday	
January	27/1/2018	Saturday	Internal Audit	
January	28/1/2018	Sunday	----	
January	29/1/2018	Monday	Propriety , Efficiency audit	
January	30/1/2018	Tuesday	Contd	
January	31/1/2018	Wednesday	Holiday	

February

Month	Date	Day	Topic	Assignment/Test
February	1/2/2018	Thursday	Audit Process Basics	
February	2/2/2018	Friday	Audit Programme	
February	3/2/2018	Saturday	Contd	
February	4/2/2018	Sunday	----	
February	5/2/2018	Monday	Audit Working Papers	
February	6/2/2018	Tuesday	Contd	
February	7/2/2018	Wednesday	Routine Checking	
February	8/2/2018	Thursday	Test Checking	
February	9/2/2018	Friday	Contd	
February	10/2/2018	Saturday	Holiday	
February	11/2/2018	Sunday	----	
February	12/2/2018	Monday	Audit of e- commerce Transactions	
February	13/2/2018	Tuesday	Holiday	
February	14/2/2018	Wednesday	Internal Control & Internal Check	

February	15/2/2018	Thursday	Contd	
February	16/2/2018	Friday	Contd	
February	17/2/2018	Saturday	Contd	1st Assignment
February	18/2/2018	Sunday	----	
February	19/2/2018	Monday	Topic Contd	
February	20/2/2018	Tuesday	Vouching: Objects Importance	
February	21/2/2018	Wednesday	Vouching of Cash Book	
February	22/2/2018	Thursday	Contd	
February	23/2/2018	Friday	Contd	
February	24/2/2018	Saturday	Vouching of Purchase Book	
February	25/2/2018	Sunday	----	
February	26/2/2018	Monday	Vouching of Sale, BR, BP book	
February	27/2/2018	Tuesday	Journal Proper and Debtor & Creditor Ledgers	
February	28/2/2018	Wednesday	KUK vacations	

March

Month	Date	Day	Topic	Assignment/Test
March	1/3/2018	Thursday	KUK vacations	
March	2/3/2018	Friday	KUK vacations	
March	3/3/2018	Saturday	KUK vacations	
March	4/3/2018	Sunday	----	
March	5/3/2018	Monday	Class Test	Class Test
March	6/3/2018	Tuesday	Verification of Assets	
March	7/3/2018	Wednesday	Contd	
March	8/3/2018	Thursday	Contd	
March	9/3/2018	Friday	Contd	
March	10/3/2018	Saturday	Contd	2 nd Assignment
March	11/3/2018	Sunday	----	
March	12/3/2018	Monday	Verification of Liabilities	
March	13/3/2018	Tuesday	Company Auditor-Appointment	
March	14/3/2018	Wednesday	Contd	
March	15/3/2018	Thursday	Contd	
March	16/3/2018	Friday	Powers of Auditor	
March	17/3/2018	Saturday	Duties of Auditor	
March	18/3/2018	Sunday	----	

March	19/3/2018	Monday	Liabilities of Auditor	
March	20/3/2018	Tuesday	Directions of CAG	
March	21/3/2018	Wednesday	Presentation by students	
March	22/3/2018	Thursday	Contd	
March	23/3/2018	Friday	Holiday	
March	24/3/2018	Saturday	Presentation by students	
March	25/3/2018	Sunday	----	
March	26/3/2018	Monday	Audit Report	
March	27/3/2018	Tuesday	Contd	
March	28/3/2018	Wednesday	Contd	
March	29/3/2018	Thursday	Holiday	
March	30/3/2018	Friday	Audit Report	
March	31/3/2018	Saturday	Contd	

April

Month	Date	Day	Topic	Assignment/Test
April	1/4/2018	Sunday	----	
April	2/4/2018	Monday	Investigation :Basic	
April	3/4/2018	Tuesday	Investigation: Nature, Procedure	
April	4/4/2018	Wednesday	Revision	

April	5/4/2018	Thursday	Objectives	
April	6/4/2018	Friday	Contd	
April	7/4/2018	Saturday	Contd	
April	8/4/2018	Sunday	----	
April	9/4/2018	Monday	Case Study	
April	10/4/2018	Tuesday	Case Study	
April	11/4/2018	Wednesday	Contd	
April	12/4/2018	Thursday	Professional Ethics of auditing	
April	13/4/2018	Friday	Contd	
April	14/4/2018	Saturday	Holiday	
April	15/4/2018	Sunday	-----	
April	16/4/2018	Monday	Contd	
April	17/4/2018	Tuesday	GD	
April	18/4/2018	Wednesday	Holiday	
April	19/4/2018	Thursday	GD	
April	20/4/2018	Friday	Contd	
April	21/4/2018	Saturday	Contd	
April	22/4/2018	Sunday	----	
April	23/4/2018	Monday	Revision	
April	24/4/2018	Tuesday	Class Test	
April	25/4/2018	Wednesday	Revision	
April	26/4/2018	Thursday	Revision	

April	27/4/2018	Friday	Revision	
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